



Verification of Physical Disability, Hearing Impairment or Visual Impairment

The Disability Services Office provides accommodations to students with physical disabilities. In order to determine eligibility for these services, documentation must be provided by the diagnosing practitioner or other appropriate healthcare professional. Recommended providers include physicians, nurse practitioners, surgeons, orthopedic or other specialists as appropriate for condition. The provider must be an impartial individual who is not a family member of the patient. All documentation must be typed, submitted on the medical facility's letterhead, and contain the following required information:

1. The name of the patient
2. The date of the most recent patient office visit
3. A specific medical diagnosis
 - a. For deafness or hearing impairment, include level of severity, date & age of onset of hearing loss, and pertinent history; include assessment procedures such as audiogram, speech recognition/discrimination evaluations. If audiogram is included, an interpretation of the results by an audiologist is required.
 - b. For blindness or visual impairment, diagnosis should include acuity, prognosis, and prescription of correction and/or low vision aids.
 - c. For other physical conditions, provide a description of any diagnostic testing employed with interpretation of results.
4. The date of the initial diagnosis
 - a. Identify whether the condition is a permanent or temporary disability.
 - b. If the condition is temporary, list the expected date of recovery.
5. The symptoms associated with the condition
6. Functional limitations directly related to this condition. Describe how the condition or impairment may affect the student physically or academically, including when appropriate, effects on class participation. Limitations may include, but are not limited to the following examples:
 - Physical disability
 - Cognitive impairment due to treatment
 - Blindness or visual impairment
 - Deafness or hearing impairment
 - Other functional limitations related to diagnosis or treatment
7. A list of current medications, including dosage, frequency, and possible side effects
8. Recommended accommodations directly related to functional limitations (#6). Accommodations may include, but are not limited to the following examples:
 - Note takers
 - Extended time on exams or assignments
 - Priority registration
 - Provision of class materials in a modified format, such as Braille
 - Assistive devices
9. A rationale for each recommended accommodation
10. Other pertinent diagnoses or recommendations (include any anticipated changes in the student's condition)
11. Signature and credentials of the provider

Incomplete documentation will delay approval of eligibility for services. All required documentation should be submitted to the following address: